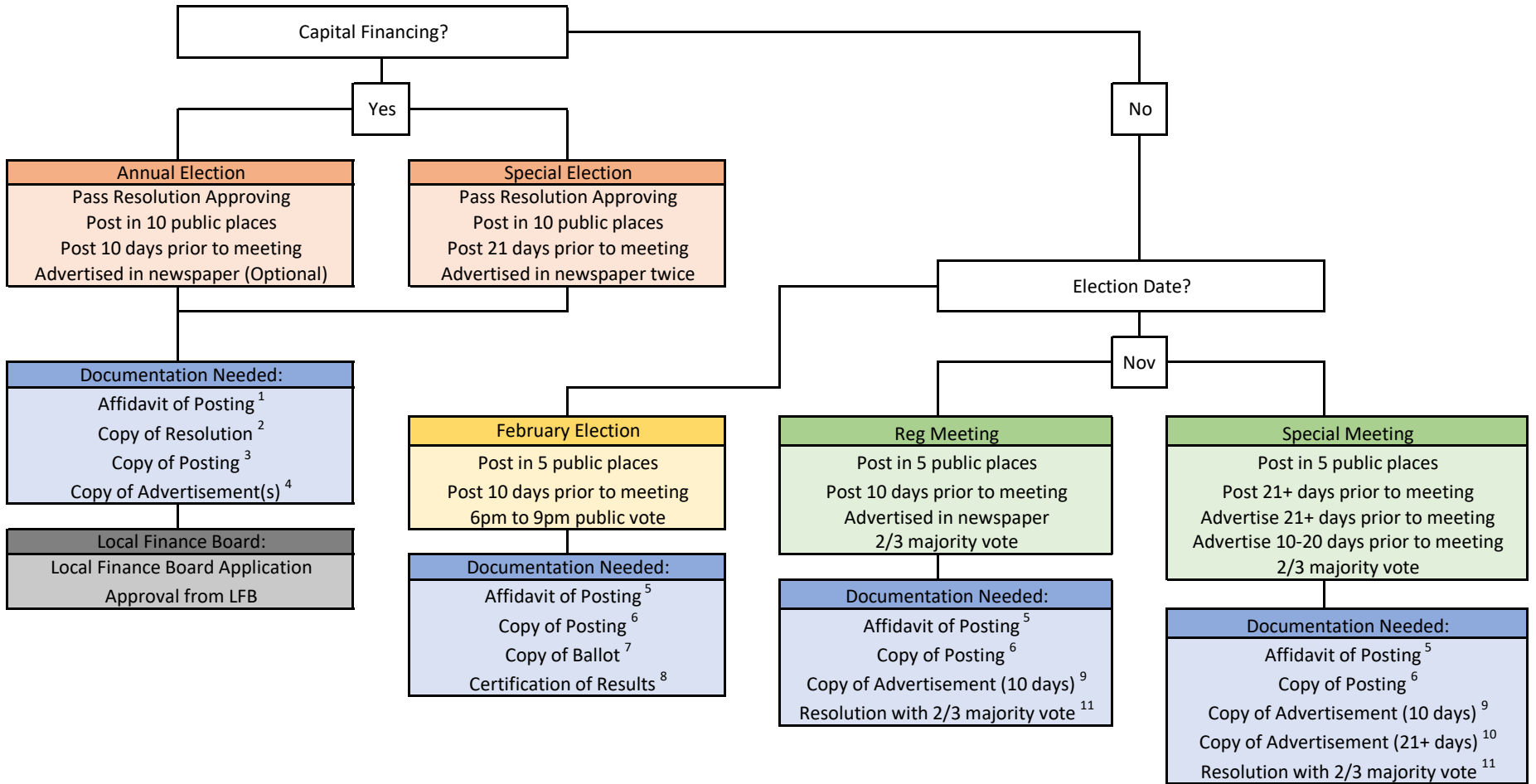


Requirements for inclusion of Capital Item in Budget (40A:14-84 & 40A:14-85)



1 - Submit affidavit of posting to certify when and where public notices were placed to inform the public of an upcoming election.

2 - Submit a copy of the certified resolution approving capital purchase.

3 - Submit a copy of the actual document posted to inform public of upcoming election.

4 - Submit a copy of the actual advertisement published by local newspaper regarding upcoming election.

5 - Submit affidavit of posting to certify when and where public notices were placed to inform the public of **potential** capital purchase.

6 - Submit a copy of the actual document posted to inform public of **potential** capital purchase.

7 - Submit a copy of actual ballot handed out to voters during public vote.

8 - Submit a fully completed certification of results form.

9 - Submit a copy of the actual advertisement published by local newspaper regarding **potential** capital purchase at least 10 days before meeting.

10 - Submit a copy of the actual advertisement published by local newspaper regarding **potential** capital purchase at least 21 days before meeting.

11 - Submit a copy of the certified resolution approving capital purchase with minimum 2/3 majority vote recorded.